

**REQUEST FOR PROPOSALS**  
**NEW YORK STATE DEPARTMENT OF TRANSPORTATION** (on behalf of the)  
**NEW YORK METROPOLITAN TRANSPORTATION COUNCIL**  
**PALISADES INTERSTATE PARK SHARED USE PATH FEASIBILITY STUDY**  
**CONTRACT No. C004305**  
**RFP Release Date: June 21, 2022**

**RFP MODIFICATION No. 1 SUMMARY**

**July 20, 2022**

Reference is made to the subject solicitation wherein the amendments and changes detailed below are hereby officially added and made to NYMTC/NYS DOT Request for Proposals (RFP) #C004305 via the incorporation of RFP Modification #1. For proposals to be deemed responsive, the RFP has a mandatory requirement that all RFP modifications must be acknowledged by completion and submission of RFP Attachment 3 'Form Acknowledgement of Receipt'.

NYMTC/NYS DOT is releasing answers to questions received during the RFP's question and answer time period. Please reference released document labelled: 'C004305 - Palisades Study - Question and Answer Pairs'.

**RFP Schedule:** Has been revised per RFP Modification #1 **to move the proposal due date to August 15, 2022 at 2pm EDT:**

NYS Contract Reporter Announcement:	June 17, 2022
RFP Release Date:	<b>June 21, 2022</b>
Pre-Proposal Webinar	June 27, 2022 at 2 PM EDT
Question Submittal Due:	July 11, 2022
Answers Due/RFP Mod #1 Due:	July 20, 2022
Proposals Due:	August 15, 2022 at 2 PM EDT
Proposal Evaluation:	August 15 - September 22, 2022
Technical Interviews	September 12 – September 16, 2022
Recommendation & Designation:	October 2022
Final Contract:	Late October 2022
Contract Award:	December 2022
Estimated Notice to Proceed:	January 2023

**RFP Main Body:** The main body of the RFP is being re-released in its entirety to incorporate and depict the following revisions (made in MS Word ‘track changes’). Please note that the RFP’s page numbering has been revised due to the addition of the revised information into the RFP. Therefore, the RFP’s Table of Contents has been updated; Page vi):

1. RFP Modification #1 identifier has been added. (Page i)
2. The Proposals Due date has been changed to August 15, 2022. (Page i)
3. Part III –Administrative Proposal (Table 3) checklist - Removed extraneous text “, for each Lot Proposal”. (Page v)
4. Replaced “OAR” with “Acknowledgement of Receipt”. (Page v)
5. Revised Section 4’s title from “SCOPE OF WORK” to “SCOPE OF SERVICES”. (Page 7)
6. RFP Section 4.2 ‘Task 2: Key Study Parameters & Study Area Conditions’ – Clarified that no raw or primary data collection shall be required for any aspect of Task 2. (Page 7 and Page 8)
7. RFP Section 5.1 ‘General’ - The Proposals Due date has been changed to August 15, 2022. (Page 12)
8. RFP Section 5.1 ‘General’ - Removed extraneous text “Proposers may bid on any or all of the Lots presented in Attachment 14.”, “for each Lot”, and “separate”. (Page 12)
9. RFP Section 5.2 - added “Written” in front of “Technical and Management Proposal”. (Page 13)
10. RFP Section 5.3 ‘Part II: Cost Proposal’ - deleted “both” from “Section 1, Section 2, and Section 3 shall be compiled and submitted as a single document in both Word format.” (Page 15).
11. RFP Section 5.4 ‘Part III: Administrative Proposal’ – Replaced “Form OAR” with “Form Acknowledgement of Receipt”. (Page 15)
12. RFP Section 5.4 ‘Part III: Administrative Proposal’ – Revised attachment numbers. (Page 15 – Page 16)
13. RFP Section 6 ‘Proposal Evaluation Process’ – Revised proposal due date to August 15, 2022 at 2 PM EDT. (Page 18)
14. RFP Section 6 ‘Proposal Evaluation Process’– Clarified that the participation of a certified DBE prime shall count towards the 12.85% DBE goal. (Page 18)
15. RFP Section 6.2 – Added “Written” in front of “Technical and Management Proposal Evaluation. (Page 19 and Page 20)
16. RFP Section 7.3 ‘Method of Payment’ - replaced “Scope of Work” with “Scope of Services”. (Page 26)
17. RFP Section 8.4 ‘Attachment 4: Acknowledgement of Receipt’ - replaced abbreviation “OAR” with “Acknowledgement of Receipt”. (Page 69)
18. RFP Section 8.4 ‘Attachment 4: Acknowledgement of Receipt’ - replaced “June 20” with “June 21”. (Page 69)

- 19.** RFP Section 8.5 ‘Attachment 5: Procurement Lobbying Law Compliance Forms’ - replaced “RFP PSA5” with ” RFP #C004305”. (Page 73)
- 20.** RFP Section 8.9 ‘Attachment 9: DBE Participation Information’ – replaced “10A” with “10” (Page 82)
- 21.** RFP Section 8.10 ‘Attachment 10: DBE Subconsultant Participation Solicitation Log’ – replaced “Attachment 12: Solicitation Log Instructions” with “Attachment 11: Solicitation Log Instructions” (Page 83)
- 22.** RFP Section 8.15 ‘Attachment 15: Cost Proposal’ – clarified that each tab of the Excel spreadsheet requires proposed cost over the base two-year term of the contract. (Pages 96-97)
- 23.** RFP Section 8.15 ‘Attachment 15: Cost Proposal’ – deleted “Year One to Year Two and Year Two rate increases shall be limited to no more than two (2) percent”. (Page 97)
- 24.** RFP Section 8.15 ‘Attachment 15: Cost Proposal’ – clarified that the RFP requires all proposers to submit labor rates for each job title presented in the cost proposal. (Page 97)
- 25.** RFP Section 8.16 ‘Attachment 16: Consultant Disclosure Employment Reports’ – replaced “2022” with “2023” next to “Contact Start Date:” on ‘Form A’. (Page 98)
- 26.** RFP Section 8.16 ‘Attachment 16: Consultant Disclosure Employment Reports’ – replaced “2022” and “2027” with “2023” and “2027” respectively on ‘Form B’. (Page 99)

No other provision of the solicitation is otherwise changed or modified.

Please direct all questions in writing via e-mail to:

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Thank you.